

**STATE OF NEVADA  
BOARD OF EXAMINERS  
FOR LONG TERM CARE ADMINISTRATORS**

**QUARTERLY BOARD MEETING  
NOVEMBER 14, 2002  
10:00 AM  
AARP OFFICES  
5820 SOUTH EASTERN, SUITE 190  
MCCARRON CORPORATE PLAZA  
(SMALLER OF 2 BUILDINGS)  
LAS VEGAS, NEVADA 89119  
702-938-3231**

**AGENDA**

1. CALL TO ORDER – MARGARET MCCONNELL, CHAIRPERSON
2. ROLL CALL – TERRY PEDROTTI, EXECUTIVE SECRETARY
- 3.\*\* SECRETARY/TREASURER'S REPORTS – DONNA ROSE
  - A. MINUTES OF BOARD MEETING, AUGUST 19, 2002;
  - B. FINANCIAL REPORTS:
    - (1) ANNUAL AUDIT, FISCAL 2001 – 2002;
    - (2) FIRST QUARTER REPORT – FISCAL 2002 – 2003;
    - (3) NET WORTH REPORT AS OF OCTOBER 31, 2002.
4. ADMINISTRATIVE REPORT – TERRY PEDROTTI
  - A. LICENSEE ACTIVITY REPORTS
- 5.\*\* ADMINISTRATOR LICENSES ISSUED – *FINAL BOARD APPROVAL REQUIRED:*
  - A. NFA LICENSES:
    - (1) PREWITT, RONALD G.
    - (2) STAPLETON, FREDERICK
    - (3) STEPPE, ROGER
    - (4) HOUCHEN, ROBERTA A.
    - (5) HRIBIK, COLOMBA M.
  - B. RFA LICENSES:
    - (1) AGUILAR, ANNABELLA
    - (2) COTE, THOMAS C.
    - (3) COYCO, BELEN C.
    - (4) DREESEN, CYNTHIA
    - (3) EDWARDS, CLORA
    - (4) ESGUERRA, HERMANDO
    - (5) FILDES, ELIZABETH A.
    - (6) HAMILTON, EDITHA
    - (7) RUDD, JAN
    - (8) SLOAN, JENNIFER K.
  - C. INACTIVE REQUESTS:
    - (1) BELDEN, DANA, RFA

D. APPLICATIONS/LICENSES IN QUESTION:

- (1) ALDERETTE, ACE GARY, RFA
- (2) FORD, JOYCE DENISE, RFA
- (3) GOMEZ, GEOFFREY, RFA

6.\*\* UNFINISHED BUSINESS:

A. PROPOSED AMENDMENTS TO NRS 200.5002(2) AND NRS 41.195(4B) "TO MORE EFFECTIVELY PROTECT NEVADA'S SENIOR POPULATION FROM FINANCIAL EXPOITATION" – COLIN HAYNES/MARK KEMBERLING – *BOARD DISCUSSION AND ACTION*;

B. BOARD REPLACEMENT – MARY LIVERATTI – *INFORMATION*;

B. WEBSITE UPDATE REPORT – TERRY PEDROTTI – *INFORMATION*;

C. PROCEDURES REGARDING REVIEW OF CEU PRESENTATIONS FOR APPROVAL AND CREDENTIALS OF FACULTY – ARNOLD GREENHOUSE – *BOARD DISCUSSION OF NEW POLICY AND IMPLEMENTATION*;

D. OUTSIDE INVESTIGATORS CONTRACTS – CHARLOTTE BIBLE/TERRY PEDROTTI – *INFORMATION AND POSSIBLE BOARD ACTION*;

7.\*\* NEW BUSINESS:

A. BOARD INVESTIGATORS AND REPORTING PROCEDURES – MARGARET MCCONNELL – *BOARD DISCUSSION AND ACTION*;

B. INDEPENDENT CONTRACTORS' CONTRACTS – *BOARD REVIEW AND APPROVAL REQUIRED*:

- (1) CPA CONTRACT
- (2) NAB CONTRACTS

C. LTC NEEDS ASSESSMENT – PATTI SWAGER, NGECC – *BOARD DISCUSSION AND ACTION*

8.\*\* DEPUTY ATTORNEY GENERAL'S COMMENTS

9. CORRESPONDENCE

10. PUBLIC COMMENTS

MEMBERS OF THE GENERAL PUBLIC MAY BRING MATTERS NOT APPEARING ON THIS AGENDA TO THE ATTENTION OF THE BOARD. THE BOARD MAY DISCUSS THE MATTERS, BUT MAY NOT ACT ON THE MATTERS AT THIS MEETING. IF THE BOARD DESIRES, THE MATTERS MAY BE PLACED ON A FUTURE AGENDA FOR ACTION.

11.\*\* DATE/TIME/LOCATION – NEXT QUARTERLY MEETING

12.\*\* ADJOURNMENT

\*\* DENOTES ITEMS THAT THE BOARD MAY DISCUSS AND UPON WHICH THE BOARD MAY TAKE ACTION.

AGENDA ITEMS MAY BE TAKEN OUT OF ORDER TO ACCOMPLISH BUSINESS IN THE MOST EFFICIENT MANNER.

MEMBERS OF THE PUBLIC WHO ARE DISABLED AND REQUIRE SPECIAL ACCOMMODATIONS OR ASSISTANCE AT THE MEETING ARE REQUESTED TO NOTIFY THE BOARD OF EXAMINERS FOR LONG TERM CARE ADMINISTRATORS, 3157 NORTH RAINBOW BLVD., #313, LAS VEGAS, NEVADA 89108, OR BY CALLING (702) 486-5445.

AGENDA WAS POSTED AT THE FOLLOWING LOCATIONS:

BELTCA WEBSITE  
<http://beltca.Nevada.gov>

DIVISION FOR AGING SERVICES  
2100 WEST SAHARA AVENUE  
SUITE 103  
LAS VEGAS, NEVADA  
TEL: (702) 486-3545  
FAX: (702) 486-3572

CARSON CITY COURTHOUSE  
198 CARSON STREET  
CARSON CITY, NEVADA 89701  
TEL: (775) 887-2360  
FAX: (775) 887-2146

DIVISION FOR AGING SERVICES  
445 APPLE STREET  
RENO, NEVADA 89502  
TEL: (775) 688-2964  
FAX: (775) 688-2969

BELTCA  
3157 NORTH RAINBOW BLVD., #313  
LAS VEGAS, NEVADA 89108  
TEL: (702) 486-5445  
FAX: (702) 486-5439

PUBLIC LIBRARY  
SIERRA VIEW BRANCH  
RENO, NEVADA 89502  
TEL: (775) 827-3232  
FAX: (775) 827-8792

CLARK COUNTY  
LAS VEGAS LIBRARY  
632 NORTH LAS VEGAS BLVD.  
LAS VEGAS, NEVADA 89101  
TEL: (702) 507-3500  
FAX: (702) 507-3598

AARP OFFICES  
5820 SOUTH EASTERN, SUITE 190  
LAS VEGAS, NV 89119  
TEL: (702) 702-938-3231  
FAX: (702) 938-3225

THE FOLLOWING INDIVIDUALS WHO HAVE REQUESTED NOTICES OF AGENDAS HAVE BEEN SENT A COPY:

PAM GRAHAM, CHIEF BLC  
DEBORAH HUMPHREYS, BLC  
LISA JONES, BLC – LAS VEGAS  
PAUL SHUBERT, BLC – LAS VEGAS  
GIL JOHNSTONE, DAS – RENO  
CAROLYN MUSE-GRANT, ALAN  
CHARLES PERRY, NHCA  
WENDY SIMONS, ADMINISTRATOR  
ERIK PAPPA, ASSIGNMENT MANAGER, LAS VEGAS ONE  
P. THERESA BRUSHFIELD-OWENS, ADMINISTRATOR  
MARK KEMBERLING, ESQ.  
COLIN HAYNES, LVMPD  
PATRICIA SWAGER, NGEC